



PERMIT PROCESS CHECKLIST FOR CONSTRUCTION IN MORROW COUNTY

I. STICK-BUILT HOMES

1. Zoning Permit - from the County Planning Dept.
2. Sanitation Approval - from DEQ)
3. Road Entry Permit - from Morrow County Public Works
4. Electrical, Plumbing and Building Permits - fees vary with size of structure. Submit plans to City of Boardman Building Department.

II. MANUFACTURED HOMES

NEW SITE: (No manufactured home has been on this location previously)

1. Zoning Permit - from the County Planning Dept.
2. Road Entry Permit - from Morrow County Public Works
3. Rural Address - from County Planning Dept.
4. Sanitation Approval - from DEQ (for on-site septic tank/drainfield system for sewage disposal)
5. Building Permits - Issued at City of Boardman Building Department
Electrical Permit -
Plumbing Permit -
Manufactured Home Set-up Permit - You must have zoning and sanitation approvals before a Manufactured Home Set-up Permit can be issued.

PREVIOUS SITE: (Where a manufactured home or house existed previously)

1. Zoning Permit - from the County Planning Dept.
2. Sanitation Approval - from the City (if on municipal sewer system), or from DEQ (if on a septic tank/drainfield system for sewage disposal).
3. Building Permits - Issued at City of Boardman Building Department
Manufactured Home Set-up Permit - You must have zoning and sanitation approvals before a Manufactured Home Set-up Permit can be issued.

MANUFACTURED HOME PARK:

1. Manufactured Home Set-up Permit - You must have zoning and sanitation approvals before a Manufactured Home Set-up Permit can be issued.

Note: The signature on the manufactured home set-up permit application should be the party doing the work. Construction Contractor's Board Registration is required for any Contractor or Manufactured Home Dealer setting up your manufactured home. Manufactured homes sited in Morrow County outside of a Manufactured Home Park must be manufactured no more than ten years before the receipt date of the siting request application by the Planning Department and bear the Oregon Department of Commerce 'Insignia of Compliance.

III. OTHER CONSTRUCTION:

1. Zoning Permit - from the County Planning Dept.
2. Sanitation Approval - from DEQ
3. Electrical, Plumbing and Building Permits - Submit plans to City of Boardman Building Department.

ADDRESSES AND TELEPHONE NUMBERS

Morrow County Planning Department
205 NE Third Street
P.O. Box 40
Irrigon, OR
97844 922-4624 or 676-9061 ext. 5506

Land Use Approvals

Morrow County Public Works
State Highway 74
P.O. Box 428
Lexington, OR 97839
989-9500

**Road Access Permits
Inspection of New Road
Road Signs, other**

Department of Environmental Quality
700 SE Emigrant
Pendleton, OR 97801
276-4063 OR 800-452-4011

Septic System Approvals

City of Boardman Building Department
200 City Center Circle
P.O. Box 229
Boardman, Oregon 97818
481-9252

**Building Standards or to
Call for Inspections**

Building Codes Division
700 SE Emigrant
Pendleton, OR 97801
276-7814 or 800-452-8156

Electrical Standards

Watermaster
116 SE Dorian
Pendleton, OR 97801
278-5456

**Water Rights, Well
Log information**

West Extension Irrigation District
Highway 730
Irrigon, OR 97844
922-3814

Irrigation

OTHER INFORMATION

Rural Address - Issued at the time of Zoning Approval by Morrow County Planning Department. Address marker will be installed by Morrow County Public Works Department.

Post Office Box - Contact local Post Office

Other Land Use Permits - Contact Morrow County Planning Department

**u/planning/forms/construction checklist.wpd
10/19/06**